



# HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

## *FY18 Superintendent's Budget Recommendation School Committee Presentation January 19, 2017*

Prepared by:

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# FY18 Budget

## *Superintendent's Recommendation*

### Level Service Budget

What Does “Level Service” Mean?

*Level Service is a continuation of the current programs, services and staffing of the District.*

For FY18, this represents (vs FY17B):

– An increase to our Gross Operating Expenses of \$1,051,297 or 3.48%

*and*

– An increase in the Total Assessment to the Towns of \$339,057 or 1.3%



# FY18 Budget – District Totals

## Level Service Net Assessment Budget

Total Expenses					
	FY16 BUD	FY17 BUD	FY18 BUD	Difference	
General Operating Expense (Before Offsets)	\$ 29,343,112	\$ 30,166,532	\$ 31,217,828	\$ 1,051,297	3.48%
Expense Offsets	\$ 1,013,510	\$ 1,016,500	\$ 1,016,548	\$ 48	0.00%
General Operating Expenses (After Offsets)	\$ 28,329,602	\$ 29,150,032	\$ 30,201,280	\$ 1,051,249	3.61%
Debt Service Expense	\$ 1,993,488	\$ 2,129,250	\$ 2,092,860	\$ (36,390)	-1.71%
<b>TOTAL EXPENDITURES</b>	<b>\$ 30,323,089</b>	<b>\$ 31,279,282</b>	<b>\$ 32,294,140</b>	<b>\$ 1,014,859</b>	<b>3.24%</b>
Total Funding Sources					
	FY16 BUD	FY17 BUD	FY18 BUD	Difference	
<i>Revenues</i>					
Chapter 70-Base Aid	\$ 3,413,341	\$ 3,457,966	\$ 3,554,656	\$ 96,690	2.8%
MSBA Debt Service Reimbursement	\$ 1,132,065	\$ 1,132,065	\$ 1,132,065	\$ -	0.0%
State Transportation Reimbursement	\$ 290,000	\$ 331,304	\$ 340,686	\$ 9,382	2.8%
Medicaid Reimbursement	\$ 85,000	\$ 85,000	\$ 85,000	\$ -	0.0%
Interest Income	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	0.0%
Prior Year Unexpended Encumbrances	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Other Non-recurring Income (Including Transp)	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Revenues	\$ 4,924,406	\$ 5,010,335	\$ 5,116,407	\$ 106,072	2.1%
<i>Transfers In From Other Funds</i>					
Excess and Deficiency	\$ 395,781	\$ 555	\$ 570,285	\$ 569,730	102593.6%
Total Transfers	\$ 395,781	\$ 555	\$ 570,285	\$ 569,730	102593.6%
<b>Total Funding Sources</b>	<b>\$ 5,320,187</b>	<b>\$ 5,010,890</b>	<b>\$ 5,686,692</b>	<b>\$ 675,802</b>	<b>13.5%</b>
Total Expenditures	\$ 30,323,089	\$ 31,279,282	\$ 32,294,140	\$ 1,014,859	3.2%
Less Total Funding Sources	\$ 5,320,187	\$ 5,010,890	\$ 5,686,692	\$ 675,802	13.5%
<b>NET ASSESSMENT including Debt Service</b>	<b>\$ 25,002,902</b>	<b>\$ 26,268,391</b>	<b>\$ 26,607,448</b>	<b>\$ 339,057</b>	<b>1.3%</b>
Total Town Assessments					
	FY16 BUD	FY17 BUD	FY18 BUD	Difference	
Hamilton	\$ 16,991,972	\$ 17,494,749	\$ 17,401,271	\$ (93,477)	-0.5%
Wenham	\$ 8,010,930	\$ 8,773,643	\$ 9,206,177	\$ 432,534	4.9%
<b>NET ASSESSMENT including Debt Service</b>	<b>\$ 25,002,902</b>	<b>\$ 26,268,391</b>	<b>\$ 26,607,448</b>	<b>\$ 339,057</b>	<b>1.3%</b>

# Miles River Middle School

Update on Middle School Team Model  
January 19, 2017

## Superintendent's Charge - September 2014

Establish a process to study benefits and drawbacks of current MRMS schedule

Gather information of promising practice

Survey interested parties on needs and interests

Develop a "team based" schedule model

Work in concert with HWRHS task force to facilitate sharing of resources

# Changes Implemented

Created a team based structure

Structured team common planning time (CPT)

Relocated classrooms into team clusters

Create a What I Need (WIN) block

Change from 5 day to 6 day rotating schedule

Addition of third lunch block (grade level lunches)

# Team Structure

Support team goals and expectations

Focus on student learning across all curriculum areas

Focus on the whole child

Create a sense of identity and build student/teacher relationships

20 minute daily Team time at end of day

Adjusted to 8 minutes mid-year based on student/teacher feedback

Additional time added to beginning of day to ease transition

# Common Planning Time

## Teaching Teams meet regularly

- Discuss student needs and progress across curriculum areas

- Meet with parents

- Meet regularly with counselors, administration, specialists

- Discuss best teaching practices

- Plan interdisciplinary units and team activities

## Development of Teacher Leaders

- Creation and training of team leaders

- Development of schoolwide Building Leadership Team

# Relocation of Classrooms

20 classrooms moved over the summer

Teachers grouped into teams

Special education rooms located near grade level classrooms

Foreign language classes clustered

Travel time between classes reduced

Outdated materials cleared out

Grade level arrival/dismissal patterns established

# WIN Block (What I Need)

Planned and structured by teams based on student needs

Specialized interventions

Special education academic supports

Speech/Language, Reading, ELL services

Tier 2 general education supports (counseling, tutoring)

OT/PT support

Interdisciplinary/project based learning

Grade 7 Bee Unit

Grade 8 Science Fair Project research

Hydroponic/Grow Wall Care

Outside speakers/presentations (grade level or team based)

Team Projects and/or Team-building (beginning of the year)

Community Service

# WIN Block (continued)

Flexible groupings based on student need/interest (Menu-based options)

Receive extra help from teachers

Review individually or with partners for tests/quizzes

Additional time for assessments/projects

Opportunity to complete make-up assessments

Student group project planning/rehearsal time

Organizational support/time

Enrichment

Help Desk student support

Physical activity

Band/chorus sectionals or rehearsal

Recycling collection

Student Service Learning research

# Other Changes

Development of a 6 day rotating schedule

Implemented to balance PE, Band/Chorus, WIN blocks

Replaced in 2016-17 with M-F Week 1+2 schedule

Maintains IA balance and less confusing

Eliminates conflicts with multi-school providers

Better alignment with high school schedule

Addition of third lunch block

Allows each grade to eat with peers

Reduced noise and crowding

Shorter lunch lines

Elimination of transition bells between classes

# Summary

Benefits of the team-based model:

- Better supports the critical academic, social, and emotional development of our adolescents

Facilitates communication and collaboration between all stakeholders

Improved support of MRMS work toward district transfer goals

*All students from HWRSD will be able to independently use their learning to:*

*Demonstrate character*

*Exhibit resilience*

*Communicate and collaborate*

*Problem solve and think critically*

*Lead Locally and Globally*

**Thank you to the HWRSD and towns of Hamilton & Wenham  
for supporting this transformation**

# HWRHS

FY18 Budget Discussion with the School Committee

# FTE Changes

2.0 FTE reduction - closing of Learning Skills Program

2.0 FTE reduction

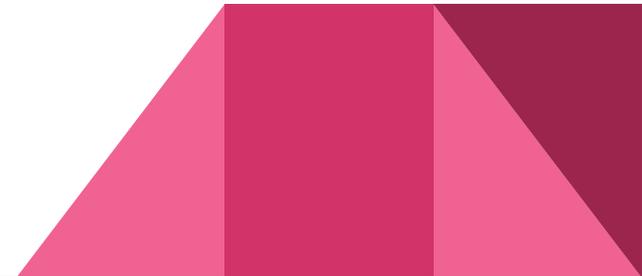
-0.6 FTE English

-0.6 FTE Social Studies

-0.6 FTE Mathematics

-0.4 FTE Fine Arts

+0.2 Business



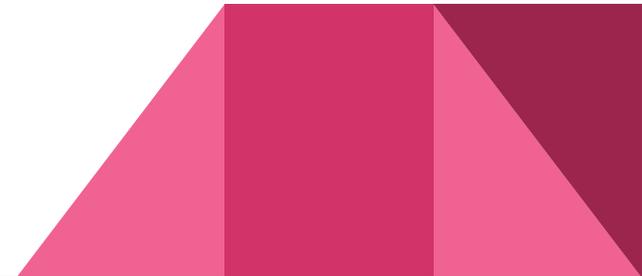
# FTE Change Impact on Course Offerings

**English** - No impact

**Math** - Minimal impact. 20 fewer students overall next year. 33 students enrolled in current .6 FTE

**Social Studies** - 3 year grad requirement, Class Size (One class of 11, 4 classes of 13, 3 classes of 14)

**Fine Arts** - Minimal impact. Several classes within department in the 7-11 range



# School Choice

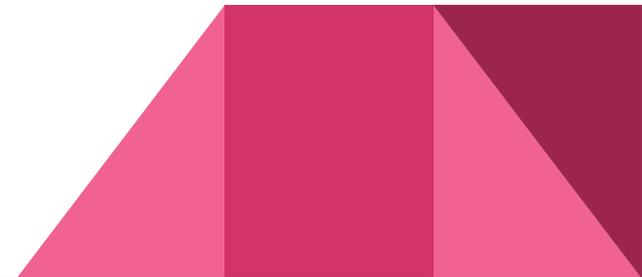
Total Current School Choice at HS: 65

Population of School Choice students graduating in 2017: 33

FY17 - 20 student seats available, offered, accepted. 10 students actually showed

FY18 - 15 - 20 student seats available. Application open until Feb. 1st.

FY18 Budget assumes 15 incoming School Choice students





# FY18 Budget

## Athletic Budget Methodology

- **Two Major Components of the Athletic Budget:**
  - First, we develop a detailed Operating Budget for each Individual Athletic Program. For FY18, we have developed budgets for 24 Athletic Programs. We use these budgets to calculate Program-specific User Fees for the upcoming school year.
  - Second, we develop a detailed Athletic Director’s Office Budget which consists of the costs that benefit the District’s Athletic Program as a whole and are not related to any specific Program.
- **User Fees:**
  - User Fees are established by Individual Team Sport.
  - 70% of Athletic Program Costs are passed along in the form of User Fees.
  - No Administrative Costs are factored into the calculation of User Fees.
- **District’s Operating Budget:**
  - Covers 100% of all Administrative Costs.
  - Covers 20% of Program Costs in the form of “General User Fee Relief” for all.
  - Covers 10% of Program Costs in the form of a “Family Cap User Fee Relief” program.
  - Provides for a \$10,000 Scholarship Pool for families in need of assistance.



# FY18 Budget Athletics Recommendation

		FY16 Budget	FY17 Budget	FY18 Budget	Change \$	Change %
<b>Salaries:</b>						
	Athletic Director	\$ 92,506	\$ 95,284	\$ 97,667	\$ 2,383	2.5%
	Secretarial/Clerical	\$ 28,359	\$ 30,601	\$ 31,994	\$ 1,394	4.6%
	Summer Nurse	\$ -	\$ 750	\$ 750	\$ -	0.0%
	<b>Total Salaries:</b>	<b>\$ 120,865</b>	<b>\$ 126,635</b>	<b>\$ 130,411</b>	<b>\$ 3,777</b>	<b>3.0%</b>
<b>Operating:</b>						
	Officials	\$ 4,382	\$ 5,100	\$ 7,498	\$ 2,398	47.0%
	Supplies	\$ 4,300	\$ 4,300	\$ 4,300	\$ -	0.0%
	Transportation & Contracted Svcs	\$ 48,768	\$ 55,468	\$ 56,950	\$ 1,482	2.7%
	Other Misc	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%
	Scholarship Relief	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%
	Family User Fee Relief (10% of Program Cost)	\$ 48,009	\$ 49,684	\$ 48,319	\$ (1,365)	-2.7%
	General User Fee Relief (20% of Program Cost)	\$ 96,018	\$ 99,368	\$ 96,638	\$ (2,730)	-2.7%
	<b>Total Operating:</b>	<b>\$ 212,477</b>	<b>\$ 224,920</b>	<b>\$ 224,706</b>	<b>\$ (214)</b>	<b>-0.1%</b>
	<b>Total District Athletics:</b>	<b>\$ 333,342</b>	<b>\$ 351,555</b>	<b>\$ 355,117</b>	<b>\$ 3,562</b>	<b>1.0%</b>
	<b>Total User Fees (70% of Program Costs):</b>	<b>\$ 326,063</b>	<b>\$ 337,788</b>	<b>\$ 328,234</b>	<b>\$ (9,554)</b>	<b>-2.8%</b>
	<b>Grand Total Athletics:</b>	<b>\$ 659,405</b>	<b>\$ 689,343</b>	<b>\$ 683,351</b>	<b>\$ (5,992)</b>	<b>-0.9%</b>
	\$ Funded by District:	\$ 333,342	\$ 351,555	\$ 355,117	\$ 3,562	
	% Funded by District:	50.6%	51.0%	52.0%	1.0%	
	\$ Funded by User Fees:	\$ 326,063	\$ 337,788	\$ 328,234	\$ (9,554)	
	% Funded by User Fees:	49.4%	49.0%	48.0%	-1.0%	



# FY18 Budget Athletic Department

- **Athletic Department Highlights, 2015-16**

## **Four Pillars of Success**

- Participation Rate: 68.8% (2<sup>nd</sup> Among 12 CAL Schools)
- League Record Winning Percentage: .604 (1<sup>st</sup> Among 12 CAL Schools)
  - Includes 9/14 Teams Qualifying for State Tournaments
  - 5 Cape Ann League Champions
- Academic Achievement 81.25% (4<sup>th</sup> Among CAL Schools)
  - Varsity Teams with GPA Average above 3.00
- Sportsmanship 100% Qualified for MIAA Distinction

## **Established HW Athletic Hall of Fame**

- 12 Individuals, 1 Team Inducted as part of Inaugural Class in December 2016

## **Game Uniform Program Established**

- Selected Champion's Choice, (Exclusive Adidas dealer)
- Uniforms for three programs purchased, several more to follow



# FY18 Budget

## *Timeline & Next Steps*

- October 24, 2016: October 2016 Resident Enrollment Data Distributed to Towns
- November 17, 2016: FY18 Budget Meeting #1 with Finance Committees
- December 15, 2016: Superintendent's FY18 Budget Recommendation to SC
- December 19, 2016: Superintendent's FY18 Budget Recommendation Book to SC
- January 5, 2017: FY17 Budget Discussion Continued
  - Special Education
  - Maintenance, Custodial & Facilities
  - Technology
- January 5, 2017: School Committee Adopts Tentative FY18 Budget
- January 6, 2017: Mail Tentative FY18 Budget to Towns
- January 6, 2017: Advertise for FY18 Budget Public Hearing
- January 19, 2017: Conduct Public Hearing on FY18 Budget
- January 19, 2017: FY18 Budget Discussion Continued
  - Middle School
  - High School
  - Athletics
- January 26, 2017: FY18 Budget Meeting #2 with Finance Committees
- February 2, 2017: FY18 Budget Discussion Continued
- February 9, 2017: FY18 Budget Discussion Concluded
- February 9, 2017: School Committee votes to Adopt FY18 Budget
- April 1, 2017: Hamilton and Wenham Annual Town Meetings